



## COLERAINE GRAMMAR SCHOOL SCHOOL UNIFORM POLICY

### INTRODUCTION

**All pupils are required to wear the uniform as listed and in the manner indicated.**

All pupils of Coleraine Grammar School are expected to wear our full school uniform.

It is understood that on acceptance of a place at the School the pupil will wear the uniform correctly to and from school and on all school occasions as directed by the Headmaster. Pupils must adhere to all of these regulations and take a pride in their own appearance, so reflecting the good reputation of the School.

All pupils representing Coleraine Grammar School at sporting or other events will be required to wear school uniform.

The Board of Governors, Headmaster and Staff believe school uniform is essential to the ethos of our school community as it plays a valuable role by setting an appropriate tone, instilling pride in the school, supporting positive behaviour and discipline, encouraging identity with and support for the school ethos, ensuring pupils of all cultures, genders, races, religions, sexual orientation, beliefs and backgrounds feel welcome, protecting children from social pressures to dress in a particular way, nurturing cohesion and promoting good relations between different social and ethnic groups of pupils which in turn supports effective teaching and learning.

Coleraine Grammar School endeavours to ensure that the school uniform policy is fair and reasonable, in practical and financial terms. This uniform policy takes account of DENI Circular 2011/04 (revised 5 June 2018) which provides guidance and advice on uniform policy: <https://www.education-ni.gov.uk/sites/default/files/publications/education/Circular%20201104%20-%20Guidance%20to%20Schools%20on%20School%20Uniform%20Policy%20%28revised%205%20June%202018%29.pdf>

### 1. NON-COMPLIANCE WITH THE SCHOOL UNIFORM POLICY

Our Uniform Policy is clearly communicated to pupils/students and parents/carers. As a result, any deliberate breach of regulations will result in formal sanctions.

Where a pupil is not adhering to the school uniform policy, Coleraine Grammar School will initially make discreet enquires as to why this is the case as there may be a number of valid reasons for it. For instance, the uniform may have been lost, stolen or damaged.

Where financial circumstances are preventing pupils from wearing the correct uniform Coleraine Grammar School will be sensitive to the situation and allow parents/carers sufficient time to purchase the required items. If eligible, CGS will assist them with an application for grant under the Clothing Allowance Scheme. Pupils should not feel uncomfortable or discriminated against because their parents/carers are unable to provide them with the required items of uniform.

Where a pupil is deliberately not complying with the regulations the following sanctions may be applied:

- First offence – detention either lunchtime or after school, depending upon the degree of non-compliance.
- For subsequent offences a range of sanctions may be imposed which will include:
  - contact with parents/carers as appropriate, detention (including Saturday Morning) and ultimately the sanction of suspension/exclusion, for persistent and deliberate non-compliance.

## 2. TRAVELLING TO SCHOOL

CGS expects pupils to wear a plain dark coloured shower proof coat (with reflective qualities) which covers the school blazer, when walking to or from school in the winter. Hoodies are not part of school uniform and are not allowed.

## 3. EQUALITY AND OTHER ISSUES

A range of legislation exists to prohibit unlawful discrimination and protect the rights of individuals in various areas including human rights, race, sex and disability, including freedom of thought, conscience and religion. CGS is mindful of the concept of “indirect” discrimination. This involves the application of a requirement, which, although applied equally to everyone, puts those of a particular gender, race, religion or belief at a disadvantage because they cannot, in practice, comply with it. The Human Rights Act 1998 gives legal effect here to 16 of the fundamental rights and freedoms contained in the European Convention on Human Rights (ECHR). These rights include the freedom of thought, conscience and religion. A person is free to hold a broad range of views, beliefs and thoughts and to follow a religious faith. The right to manifest those beliefs may be limited only in specified circumstances. These include health, safety and the protection of the rights and freedoms of others. Various religions require their followers to conform to a particular dress code or to otherwise outwardly manifest their belief. This may include wearing particular items of clothing; holding a belief that they should not cut their hair; or dressing modestly, e.g. covering their head. CGS endeavours to accommodate these where they can. When a pupil elects to wear an additional item of headwear for religious reasons, this must comply with the school colours and should be plain navy.

Further advice on equality and other issues may be obtained from the NI Human Rights Commission or the Equality Commission (see Appendix 1 for contact details). Members of staff with responsibility for Pastoral Care are available to discuss any equality and other issues that pupils or parent/carers may wish to share in relation to the wearing of school uniform.

## 4. COST OF SCHOOL UNIFORM

The cost of a school uniform and other related items such as physical education (PE) clothing can be expensive. The CGS Parents & Friends Association hold an annual second-hand school uniform sale in the month of August. All donations of pre-loved

uniform are appreciated, but especially blazers and all types of sports kit. Donations may be left at either campus before the end of the summer term, and thereafter at the Castlerock Road campus.

Financial assistance is available through the Education Authority's Clothing Allowance Scheme for certain categories of pupils towards the cost of school uniforms and appropriate clothing suitable for PE. Families who are on benefits or on low income, could be entitled to clothing grants. The eligibility criteria are similar to those used for free school meals (Around 20% of the school population in Northern Ireland is entitled to free school meals.). Information for parents on school uniforms and how to apply for a clothing grant may be found on NI Direct: <https://www.nidirect.gov.uk/articles/school-uniform-and-uniform-grants> If your child is eligible for a school uniform grant, you need to apply to the Education Authority. To read more about eligibility for uniform grants, go to: <https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants>

## 5. COLERAINE GRAMMAR SCHOOL UNIFORM

COMPULSORY ITEMS OF UNIFORM:	
Blazer:	All pupils must wear the Coleraine Grammar School Blazer throughout the school day. Blazers may be removed during lessons but must be worn between classes. Only pupils who are awarded Honours may wear the Coleraine Grammar School Honours Blazer in Years 13 - 14.
Skirt/Trousers:	A Harrow Grey skirt with kick pleat and zipped pocket is required for girls. The style of all skirts must not be altered and should be worn at the waist and touching the knee. Skirts for all girls should not be too tight. They should be able to pinch at least 2cms of fabric at each side when standing. Skirts must not be rolled up at the waistband. Parents/carers will be notified if either the length or width of their daughter's skirt does not adhere to the guidance given above. All boys are required to wear Harrow Grey school trousers.  <i>*Phased change: From September 2023, all pupils in Years 8-14 purchasing a new skirt must purchase the Harrow Grey skirt with kick pleat and zipped pocket. It is anticipated that the Harrow Grey skirt with kick pleat and zipped pocket will be the school skirt once all pupils are located on one site at the Castlerock Campus.</i>
Tie:	A regulation Coleraine Grammar School tie should be worn. The Coleraine Grammar School tie is to be worn tied in a neat tight knot with the crest clearly visible. This should be long enough to reach to the 5th button on the shirt or blouse. When a pupil is awarded Honours they may then wear the appropriate Coleraine Grammar School Honours tie.
Socks/Tights:	Girls may wear plain black tights or plain grey socks. Girls may not wear black tights with summer uniform. Boys should wear plain grey or black socks.
Shoes:	To ensure the safety of pupils while moving around the campus, outdoor shoes MUST be sturdy, black leather, plain, and flat heeled providing good support. Choose from flat heeled brogues or pumps.

	<p>Choose sturdy laced, Velcro or slip-on shoes in a moccasin or formal style.</p> <p>Canvas, nubuck, suede or heels are not acceptable. Soft soled ballet style pumps, boots, trainer style shoes (e.g. Vans or Converse) are not acceptable.</p> <p>Students will require a medical note if specific footwear is needed.</p> <p>Students who arrive with the wrong type of shoes will be asked to replace them.</p> <p>Examples are available in Appendix 2 if there is any doubt.</p>
Summer:	<p>In the summer months girls may wear a white, short sleeve blouse with open neck collar and reverse. Girls in Years 8-10 wear plain grey knee socks with summer uniform while girls in Years 11-14 may wear natural-coloured tights or plain grey socks. Girls may not wear black tights with summer uniform.</p> <p>Boys may wear a short-sleeved school shirt, with tie.</p>
<b>OPTIONAL ITEMS OF UNIFORM:</b>	
Knitwear:	<p>Pupils in Years 8-12 may choose to wear the regulation school jumper in green (including green cardigan for girls). Pupils in Years 13 – 14 may choose to wear the Coleraine Grammar School navy blue jumper or cardigan. Pupils in Years 8-12 may also choose to wear a plain Harrow Grey V-neck jumper.</p>
Coat:	<p>A plain dark coloured shower proof coat (with reflective qualities) which covers the school blazer, is appropriate.</p>
Scarf:	<p>A Coleraine Grammar School scarf is available. No other scarf should be worn.</p>
Gloves/Hats:	<p>Navy Blue</p>
Winter:	<p>Pupils may choose to wear the navy school badged Kukri CGS half zip P.E. top to and from school under their blazer (but not instead of their blazer). The school tie and crest must be visible. Hoodies are not part of school uniform and must not be worn to and from school.</p>

All pupils should present themselves in a neat and tidy manner each school day. When representing the school all pupils are required to wear full Coleraine Grammar School uniform.

Pupils have the option of wearing a plain dark coloured shower proof coat (with reflective qualities) over their uniform when travelling to and from school.

There is a regulation scarf available for cold weather. No other scarves are acceptable. Hats / gloves must be plain navy.

### **PE Uniform**

PE is a compulsory part of the statutory curriculum from age 4 to 16. Clothing and footwear are important aspects to safety in PE. Only regulation PE kit may be worn. Other sports wear is not acceptable either when in class or when representing the school as an individual or member of a team.

All pupils doing PE or Games will be required to wear Coleraine Grammar School PE kit.

**Girls:** Coleraine Grammar school Polo top, navy school skort or navy school shorts, school socks, navy leggings, Coleraine Grammar school navy track pant and sports trainers.

**Boys:** Coleraine Grammar school Polo top, navy school shorts, school socks, Coleraine Grammar school navy track pant and Coleraine Grammar school rugby/games top and sports trainers.

*Phased change:*

*Pupils (as of Summer 2022) are still permitted to wear Under Armour School branded PE kit, but may wish to purchase new Kukri school branded PE kit items, when replacing kit.*

There are also optional items of Coleraine Grammar School sportswear, such as school hoodie, available from the approved suppliers, but non-regulation items are not acceptable. Any base layers must be in either navy or red, as black or white compression tops will not be acceptable.

Members of teams may be required to purchase other items of clothing. Other sports equipment will be necessary depending upon requirements of individual sports and staff will advise upon these matters.

Pupils must wear track pants if, owing to restricted changing facilities, PE kit must be worn for a period of time during the school day. Pupils should not normally wear shorts or a skort during class or at break or lunchtime.

Pupils travelling home by car after extra-curricular games may travel in games kit, those walking or travelling by public transport should change into school uniform.

## 6. SUPPLIERS

Coleraine Grammar School uniform will be available in Coleraine and Ballymoney from three official stockists –

1. Heart & Home
2. S & T Moore
3. Robert H Gault.

PE uniform is available from the following retailers –

1. S & T Moore
2. Heart & Home

## 7. MAKEUP, JEWELLERY, HAIR and BADGES

**Girls** - Make-up and nails should be natural looking and subtle. Pupils coming to school wearing excessive make-up and nails will be asked to remove it (there may be safety issues in practical subjects to consider.)

Extreme hair styles are not permitted and hair colourings should be kept to a minimum and be of a natural colour. Hair Accessories must be navy blue, white, green or red (as in the colour of the tie).

### Jewellery

- Girls with pierced ears are allowed to wear plain gold/silver small studs, one in the lobe of each ear.
- Nose studs and other piercings are not acceptable.
- Only badges relating to Coleraine Grammar School may be worn.

**Boys** - are expected to be clean shaven and to keep their hair neat and tidy in a conventional style clear of their eyes. For clipper cuts the minimum acceptable is a number 2 on back and sides. Hair colourings should be kept to a minimum and be of a natural colour. Peculiar or exaggerated styles are not permitted. These include: closely cropped, bleached, dyed, tinted or highlighted, patterns or lines cut into the hair.

### Additional items

- Piercings are not acceptable.
- Only badges relating to Coleraine Grammar School may be worn

The school will implement the school Promoting Positive Behaviour policy if any pupil does not comply with the wearing the school uniform as required. If they repeatedly ignore uniform rules then they may be subject to higher sanctions. (See 1 above).

## 8. RESPONSIBILITIES

While the Board of Governors have overall responsibility for issues relating to the school uniform there are duties which may be delegated to members of staff through, and at the discretion of, the Headmaster. Pastoral Leaders may impose sanctions for non-compliance with School uniform. It is the duty of all staff to uphold the uniform standard and to be consistent in reporting any non-compliance to the Headmaster, via Pastoral Leaders and senior pastoral staff.

## 9. COMPLAINTS

The School's Complaints Policy will be followed. Any complaints about School uniform must be made in the first instance to the Headmaster. If the complaint is not satisfactorily resolved the complaint will be brought to the attention of the Board of Governors whose decision will be final.

## 10. RELATED DOCUMENTS

- Promoting Positive Behaviour policy
- Child Protection Safeguarding policy
- Anti-Bullying policy
- Relationship and Sexuality Education policy
- DENI Circular 2011/04 (revised 5 June 2018) – Guidance to Schools on School Uniform policy

## 11. MONITORING AND REVIEW

The policy will be reviewed and amended as required.

## APPENDIX 1: Useful Contacts

### EDUCATION AUTHORITY

Meals and Uniforms Section  
Antrim Office  
County Hall  
182 Galgorm Road  
BALLYMENA  
BT42 1HN  
Tel: 028 2565 3333 / 028 2566 1111

The Free School Meals and Uniform Allowance (FSMU) Helpdesk is available from Monday to Friday 9am to 4pm by telephone on 028 9041 8044

To read more about eligibility for uniform grants, go to:

<https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants>

or email [mealsanduniform@eani.org.uk](mailto:mealsanduniform@eani.org.uk)

### Equality Commission for NI

Equality House  
7 - 9 Shaftesbury Square  
BELFAST  
BT2 7DP  
Tel: 028 9050 0600  
Fax: 028 9024 8687  
Email: [information@equalityni.org](mailto:information@equalityni.org)

**NI Direct:** <https://www.nidirect.gov.uk/articles/school-uniform-and-uniform-grants>

### NI Human Rights Commission

Temple Court  
39 North Street  
BELFAST  
BT1 1NA  
Tel: 028 9024 3987  
Fax: 028 9024 7844  
Web: [www.nihrc.org](http://www.nihrc.org)

## APPENDIX 2: Shoes

Do wear	This excludes
<p>To ensure the safety of pupils while moving around the campus, outdoor shoes MUST be sturdy, black leather, plain, and flat heeled providing good support.</p> <p>Choose from flat heeled brogues or pumps. Choose sturdy laced, Velcro or slip-on shoes in a moccasin or formal style.</p> <p>Students will require a medical note if specific footwear is needed.</p>	<p>Canvas, nubuck, suede or heels are not acceptable. Soft soled ballet style pumps, boots, trainer style shoes (e.g. Vans or Converse) are not acceptable.</p> <p>Students who arrive with the wrong type of shoes will be asked to replace them.</p>
	
	
	
	
	



