



Years 9, 10, 11, 13 & 14 Admissions

(There is a separate policy for admission to Year 12 because the current Year 12 was admitted by non-academic criteria during Covid-19.)

Criteria for admission into Coleraine Grammar School to Years 9, 10 & 11

- All pupils should be the correct age for admission into a given year group unless there are exceptional circumstances.
- All applications should be put in writing.
- The school will not, as a result of offering a place, exceed the school's enrolment number as agreed with the Department of Education.
- Applicants may be admitted to a particular year group provided that
 - Key Stage 3 (Years 9 and 10) places are available in the year group to which the applicant is applying
 - Key Stage 4 (Year 11) places are available in the subjects which the applicant must follow to meet the statutory and school curriculum, and his/her subject choices.
- Behavioural, disciplinary and attendance information about the pupil will also be requested by CGS and must indicate a satisfactory record.
- Admission during Year 11 will be highly dependent on GCSE courses which the pupil has already studied matching with those available in Coleraine Grammar School and the pupil's progress in his/her courses being commensurate with CGS pupils' progress.

Criteria for Admission to Years 9, 10 & 11

The following criteria will be applied progressively to admit pupils to the school in Years 9, 10 & 11.

- For Years 10 and 11, the applicant must have an AQE score which is commensurate with the scores of the pupils in the year group.
- For Year 9, the applicant must have a SEAG score which is commensurate with the scores of the pupils in the year group.
- The applicant may elect to take a CAT test suitable to the age of the applicant, and CGS will facilitate this. If the applicant did not take the AQE or SEAG test, CGS will require the applicant to take a CAT test suitable to the age of the applicant.
- CGS will use the CAT test to produce either an equivalent AQE or SEAG score.
- Applicants with higher AQE/SEAG/equivalent scores will then be admitted to CGS ahead of those with lower scores. This is provided the score indicates that the applicant's academic ability is commensurate with the pupils in the year group to which s/he is applying.

- If the test scores of two or more applicants are equal, then the tie breaker criteria will apply: –

(Note: CGS will facilitate only one CAT test for each applicant for entry into Year 9, 10 or 11.)

Tie Breaker Criteria

- i. Children who have a child of the family enrolled at Coleraine Grammar School.
- ii. Random selection: a numbered disc representing each child's name will be placed in a 'hat', and an independent person will withdraw the required number of discs from the 'hat', under the observation of a second independent person and a school representative. Places will be allocated, and a waiting list will be formed according to the order in which the discs are withdrawn.

Sixth Form Admissions

Criteria for admission into Coleraine Grammar School in Sixth Form

- All pupils should be the correct age for admission into a given year group unless there are exceptional circumstances.
- All applications should be put in writing.
- The school will not, as a result of offering a place, exceed the school's enrolment number as agreed with the Department of Education.
- Applicants may be admitted to Sixth Form provided that places are available in the subjects which the applicant wishes to study.
- Admission into Year 14 (or during Year 13) will be highly dependent on AS/A2 courses which the pupil has already studied matching with those available in CGS and the pupil's progress in his/her courses being commensurate with CGS pupils' progress.

Criteria for Admission to Sixth Form at Year 13

In the following criteria "GCSE" means full course GCSE. In addition to the general requirements, applicants for places in Year 13 must have;

- A minimum of a Grade C in both GCSE Mathematics AND in GCSE English / GCSE English Language.
- A minimum of 7 GCSE passes at grade C or better, including a minimum of 3 GCSE Grade B passes, amounting to 10 points. **GCSE A*/A = 3 points B= 2 points C* = 1.5 points C = 1 point.**
- A maximum of one BTEC Level 2 qualification with at least a Merit may be substituted for a GCSE Grade B pass.
- Occupational Studies qualifications are not acceptable for entry to Sixth Form.
- In general, applicants should have achieved at least a Grade B at GCSE in the subjects which they intend to study at AS/A2 level. Please refer to the Sixth Form Booklet for subject specific criteria which may include a requirement for GCSE Grade A.
- A good record of attendance, punctuality and behaviour.

- Where the performance at GCSE has been affected by sustained illness or other verifiable reason, pupil applications will be considered on an individual basis.
- The admission of applicants to Year 13 will not cause the Department of Education's guidelines on the maximum numbers of pupils in practical classes to be exceeded or in any other way compromise the school's resources or ability to deliver the curriculum.
- Following the allocation of Year 13 places to Coleraine Grammar School pupils, applications will be considered from pupils from other schools in line with the criteria above and Department of Education criteria.
External applicants to Coleraine Grammar School must also present:
 - Previous school reports for Year 11 and Year 12
 - Printouts of external GCSE results
- All pupils admitted to Sixth Form must sign a Code of Conduct to abide by the school's expected standards of conduct, uniform, attendance and commitment to academic study.

Criteria for progression into Year 14

Criteria for progression from Year 13 into Year 14 in Coleraine Grammar School.

Criteria for progression into year 14

Pupils must achieve a pass (A – E) in three AS Level subjects.

Pupils must achieve a grade D in at least two AS Level subjects.

Where the performance at AS Level has been affected by sustained illness or other verifiable reason, progression to year 14 will be considered on an individual basis.

Reviewed – June 2025

Review Due – June 2026